

**WOODLAND PARK BOARD OF EDUCATION**

853 Mc Bride Avenue  
Woodland Park, N.J. 07424

VINCENT OCCHINO, RSBA  
Interim Business Administrator/Board Secretary

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**BOARD OF EDUCATION  
WOODLAND PARK  
NEW JERSEY  
NOTICE OF  
REGULAR MEETING**

**In accordance with the  
Open Public Meetings Act  
P.L. 1975, c. 231, this is to  
Advise that the Woodland Park  
Board of Education will hold a  
Regular Meeting  
July 15, 2024  
The meeting will be held in the  
Municipal Building  
5 Brophy Lane  
Woodland Park, NJ  
at 7:00 PM**

**Formal action may be taken**

**VINCENT OCCHINO, RSBA  
INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY  
WOODLAND PARK BOARD OF EDUCATION**

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**JULY 15, 2024**

**MONDAY, 7:00 P.M. MUNICIPAL BUILDING**  
**5 BROPHY LANE**  
**WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
  - 2. Pledge of Allegiance**
  - 3. Roll Call**
  - 4. Public Hearing**
  - 5. Approval of Minutes**
  - 6. Superintendent's Report**
  - 7. Board Attorney's Report**
  - 8. Business Administrator's Report**
  - 9. Committee Reports**
  - 10. Old Business**
  - 11. New Business**
  - 12. Public Hearing**
  - 13. Executive Session**
  - 14. Adjournment**

**Mission**

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21<sup>st</sup> century and our global society.

**Vision**

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**JULY 15, 2024**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present -  
Members Absent –  
Also Present -

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

**225-01 - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the June 10, 2024 workshop and the June 17, 2024 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the June 10, 2024 workshop and the June 17, 2024 regular meetings.

Roll Call:

**SUPERINTENDENT'S REPORT**

**BOARD ATTORNEY'S REPORT**

**BUSINESS ADMINISTRATOR'S REPORT**

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 225-02 through 225-07.

Roll Call:

**225-02 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of May 2024 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of May 31, 2024 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

**225-03 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of May 2024.

Acct#	Acct Desc	Pre-Trans	Trans Amt	Post-Trans
11-000-213-100-00-00-065	SALARIES	72,393.00	10,000.00	82,393.00
11-000-216-320-00-00-060	STUDENTS-SPEECH/RELSERV	482,482.00	20,000.00	502,482.00
11-000-216-320-00-00-070	PURCHASED PROFESSIONAL -	167,582.00	-6,000.00	161,582.00
11-000-217-100-00-00-060	SALARIE ONE TO ONE AIDES	101,940.00	-20,000.00	81,940.00
11-000-217-100-00-00-065	SALARIES	175,140.00	-10,000.00	165,140.00
11-000-217-100-00-00-070	SALARIES	64,940.00	-5,000.00	59,940.00
11-000-221-102-00-00-060	SAL OF SUPERVISOR OF INS	37,181.00	5,000.00	42,181.00
11-000-221-102-00-00-065	SAL OF SUPERVISOR OF INS	36,181.00	5,000.00	41,181.00
11-000-221-102-00-00-070	SAL OF SUPERVISOR OF INS	37,181.00	5,000.00	42,181.00
11-000-223-320-00-00-060	PURCH PROF - ED. SERVICE	20,000.00	6,000.00	26,000.00
11-000-230-332-00- -	AUDIT FEES	28,500.00	-200.00	28,300.00
11-000-230-530-00- -	COMMUNICATIONS/TELEPHONE	89,850.00	100.00	89,950.00
11-000-230-610-00- -	GENERAL SUPPLIES	10,850.00	100.00	10,950.00
11-000-240-103-00-00-060	SALARIES PRINCIPALS	117,097.00	5,000.00	122,097.00
11-000-240-103-00-00-065	SALARIES OF PRINCIPALS/A	108,150.00	10,000.00	118,150.00
11-000-251-592-00- -	MISCL PURCH SERVICES	21,225.00	500.00	21,725.00
11-000-251-600-00- -	SUPPLIES AND MATERIALS	6,500.00	-500.00	6,000.00
11-000-262-107-00-00-000	SAL LUNCHR/PLAYGR/AIDES	178,495.00	50,000.00	228,495.00
11-000-262-300-00- -	PURCH PROF. & TECH SVC.	51,353.00	1,000.00	52,353.00
11-000-262-622-00- -	ELECTRICITY	190,000.00	20,000.00	210,000.00
11-000-263-420-00- -	GROUPS REPAIR SERVICES	166,250.00	-81,000.00	85,250.00
11-000-263-610-00- -	GROUPS SUPPLIES	29,650.00	1,000.00	30,650.00
11-000-266-420-00- -	SECURITY REPAIR MAINT	163,500.00	-15,000.00	148,500.00
11-000-291-220-00- -	SOCIAL SECURITY CONT.	320,000.00	52,000.00	372,000.00
11-000-291-249-00- -	OTH RETIRE CONTRIB DCRP	64,500.00	5,000.00	69,500.00
11-000-291-270-00- -	HEALTH BENEFITS	2,534,877.00	-57,000.00	2,477,877.00
11-130-100-101-00-00-070	GRADES 6-8 SAL OF TEACH	1,800,732.00	15,000.00	1,815,732.00
11-204-100-101-00-00-065	SALARIES OF TEACHERS	60,443.00	30,000.00	90,443.00
11-204-100-101-00-00-065	SALARIES OF TEACHERS	90,443.00	15,000.00	105,443.00
			45,000.00	
11-204-100-106-00-00-070	OTHER SALARIES FOR INSTR	192,340.00	35,000.00	227,340.00
11-213-100-101-00-00-070	SALARIES OF TEACHERS	479,370.00	14,000.00	493,370.00
11-213-100-106-00-00-060	RESOURCE RM-SAL OF AIDES	25,740.00	-10,000.00	15,740.00
11-213-100-106-00-00-065	RR SAL OF AIDES	33,940.00	10,000.00	43,940.00
11-214-100-101-00-00-065	SALARIES OF TEACHERS	135,968.00	-65,000.00	70,968.00
11-214-100-101-00-00-070	SALARIES OF TEACHERS	114,679.00	-15,000.00	99,679.00
11-216-100-101-00-00-065	SAL TEACH FT PRE DISABIL	126,393.00	-30,000.00	96,393.00
11-216-100-106-00-00-065	OTH SAL FT PRE DISABLED	77,688.00	10,000.00	87,688.00
11-230-100-101-00-00-070	SALARIES BASIC SKILLS	148,455.00	-10,000.00	138,455.00
20-218-100-101-00-00-000	SAL OF TEAC PK EDUCATION	992,772.00	30,000.00	1,022,772.00
20-218-200-420- - -	PEA SS CLEANING, REPAIR,	87,500.00	-30,000.00	57,500.00
12-000-400-450-00- -	CONSTRUCTION SERVICES	0.00	182,477.24	182,477.24
12-000-400-450-00- -	CONSTRUCTION SERVICES	182,477.24	-300.00	182,177.24
			182,177.24	

**225-04 - APPROVAL OF BILL LIST – (Totals will be added on Monday)**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$, approved by finance committee chairperson, MaryAnn Perro.

<u>Bill List No.</u>	<u>Amount</u>
#	\$
#	\$

**225-05 - HIB DECISION**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #'s 2024-89 & 2024-90, for the reasons set forth in the Superintendent's decision to the student's parents.

**225-06 - ACCEPTANCE OF DONATION – WPSNAC**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept a donation in the amount of \$2,590, from Woodland Park SNAC, for use by special education teachers.

**225-07-COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE (SOA) – 2024-2025**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve submission to the NJDOE of the 2024-2025 Comprehensive Equity Plan Statement of Assurance extension, as attached.

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**PERSONNEL:**

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 225-08 through 225-23.

Roll Call:

**225-08-APPROVE TO RESCIND APPOINTMENT – K. MCHUGH**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to rescind the appointment of Kerry McHugh, previously approved at the 5/13/24 meeting.

**225-09-APPROVE TO RESCIND APPOINTMENT – S. ROSENFELD**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to rescind the appointment of Scott Rosenfeld, previously approved at the 5/13/24 meeting.

**225-10- ACCEPTANCE OF RESIGNATION – M. SAYEED**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Maha Sayeed, school nurse, effective 6/30/24.

**225-11- ACCEPTANCE OF RESIGNATION – G. CURL**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Geovana Curl, PT aide, effective 7/9/24.

**225-12- ACCEPTANCE OF RESIGNATION – I. DONOVAN**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Irene Donovan, PT aide, effective 7/11/24.

**225-13-APPROVAL OF MATERNITY/FAMILY LEAVE – E. HONDROS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve leave for Eleftheria Hondros, under the Federal Family Leave Act, from September 30, 2024-

November 22, 2024, using any accumulated days. Following the FFLA, leave will be taken under the NJ Family Leave Act, from November 25, 2024-February 27, 2025. Expected return to work, February 28, 2025.

#### **225-14-APPOINTMENT OF HIRE – E. BOONSTRA**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Elizabeth Boonstra, to provide home instruction for student ID 32615, at a rate of \$47/hr., not to exceed 10 hours per week. Effective July 1, 2024-June 30, 2025.

#### **225-15-APPOINTMENT OF HIRE – J. RINALDI**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Jordan Rinaldi, math teacher at Memorial, MA, Step 1, \$67,010, in accordance with current WPEA contract. Effective September 1, 2024.

#### **225-16-APPOINTMENT OF HIRE – S. LAZAN**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Sophia Lazan, math teacher at Memorial, MA, Step 1, \$67,010, in accordance with current WPEA contract. Effective September 1, 2024.

#### **225-17-APPOINTMENT OF HIRE – A. DOUGLAS**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Alrick Douglas, Dean of Students, MA+30, Step 6, \$75,010, in accordance with current WPEA contract. Effective September 1, 2024.

#### **225-18- APPOINTMENT OF HIRE – PT AIDE – B. AMICO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Briana Amico, as a part time aide, for the 2024-2025 school year, at a rate of \$26.85, not to exceed 28.5 hours per week, as per current WPEA agreement.

#### **225-19- APPOINTMENT OF HIRE – PT AIDE – D. WALKER**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Destiny Walker, as a part time aide, for the 2024-2025 school year, at a rate of \$26.85, not to exceed 28.5 hours per week, as per current WPEA agreement.

#### **225-20-APPROVAL OF STAFF TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the transfer Amanda Samra from Preschool at School 1 to SpEd at BG.

#### **225-21-WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2024-2025 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Lynn Roehrich	33 <sup>rd</sup> Annual School Health Conference	10/16/2024	\$225	\$39	\$264
Samantha Krasnomowitz	Linkit! DFSI	8/8 & 8/9 2024	\$350	\$25.08	\$375.08
Suzanne Socha	HIB Update	8/15/2024	\$125	NA	\$125
Krystina Reilly	Navigating the Revised Mathematics Standards to Support Teachers in their PLC's and Classrooms	7/9/2024	\$75	NA	\$75

#### **225-22 - APPROVAL OF STAFF STIPENDS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2024-2025 school year in accordance with current WPEA contract, as listed:

Title	School	Name	Amount
Student Council	Memorial	Alrick Douglas	\$500

### **225-23-APPROVAL OF REVISION TO RESOLUTIONS 224-467, 224-504, 224-58A**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to revise resolutions 224-467, 224-504 & 224-58A, to reflect a change in hours from 5 hours per day to 5 1/2 hours per day, for all summer custodial help, retroactive to 6/24/24.

### **EDUCATION:**

#### **225-24- APPROVAL OF LANGUAGE INSTRUCTION EDUCATIONAL PROGRAM (LIEP) 3 YEAR PLAN**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Language Instruction Educational Program (LIEP) three year plan, as attached.

Roll Call:

### **FINANCE:**

#### **225-25 -NRESC –TRANSPORTATION CONTRACT – FIELD TRIPS - 2024-2025**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for field trip busing as follows for 2024-2025:

Contractor	54 Pass before 2:30pm	54 Pass after 2:30pm	16/25 pass before 2:30pm	16/25 pass after 2:30pm	16 Pass WC before 2:30pm	16 Pass WC after 2:30pm	Aide
Jersey Kids	95.48	95.48	90.63	95.48	95.48	95.48	77.21
Jordan Trans	98.08	132.19	97.02	131.13	111.94	159.91	30.90
Joshua Tours	159.14	185.66	159.14	185.66	159.14	185.66	123.60
R&May	190.96	190.96	148.23	148.23	148.23	148.23	72.10

Roll Call:

#### **225-26-APPROVAL OF CONTRACT – NJ COMMISSION FOR THE BLIND & VISUALLY IMPAIRED**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with the State of NJ, Commission For The Blind and Visually Impaired, to provide services to students, ID#33072 at a total cost of \$2,420 for the 2024-2025 school year.

Roll Call:

#### **225-27- APPROVAL OF CONTRACT – AVEANNA HEALTHCARE**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Aveanna Healthcare, to provide a one to one nurse for student ID#34120, for the 2024-2025 school year, at a rate of \$75/hr.

Roll Call:

#### **225-28-REVISION AND UPDATE OF SIGNATORIES OF WOODLAND PARK ACCOUNTS AT PNC BANK**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IS RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the submission to PNC Bank of documentation to authorize and update as signatories on account numbers ending in x1691, x1704, x1683, x8095 & x5607 for the school student activity & lunch accounts as follows:

Access on all accounts:

Add - Vincent Occhino, Interim School Business Administrator

Remove – Paul Murphy, School Business Administrator

Roll Call:

### **COMMITTEE REPORTS**

#### **OLD BUSINESS**

#### **NEW BUSINESS**

## **PUBLIC HEARING**

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## **EXECUTIVE SESSION**

### **MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at \_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_  
Voice Vote:

Motion to return to Regular Session at \_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_  
Voice Vote:

## **ADJOURNMENT**

Motion to adjourn at \_\_\_\_ p.m. by \_\_\_\_\_, Seconded by \_\_\_\_\_  
Voice Vote:

## **WOODLAND PARK BOARD OF EDUCATION** **EXECUTIVE SESSION**

## **ITEMS DISCUSSED:**